AAS & ACIAR AWARD VARIATION APPLICATION

APPLICATION FOR SCHOLARSHIP EXTENSION
This information is for Australian Awards Scholarships (AAS) and Australian Centre for International Agricultural Research (ACIAR) recipients who are undertaking a Higher Degree by Research (PhD or Master of Philosophy) and require an extension of their scholarship to complete their thesis. This information may also be relevant for those Masters by coursework students who are experiencing a delay with submitting their 100 credit research dissertation or project.

An extension may be considered and granted for a maximum of six months.

Students need to address the following questions with their supervisor and prepare a statement outlining the reasons for needing an extension. This statement must be completed, signed and dated by both the student and the supervisor, and submitted to the International Sponsored Student Unit (ISSU) as early as possible.

The ISSU will submit the extension request to the relevant DFAT overseas post (or to ACIAR) and can take at least one month to process. The ISSU will notify both the student and the supervisor of the outcome.

Please note: Curtin is a contract provider for AAS and ACIAR scholarship recipients and according to policy, Curtin may need to pay for all or part of the additional costs, if the extension is required due to lack of sufficient supervision, or delays beyond the student’s control such as equipment failure or University administrative delays.

PLEASE ADDRESS THE FOLLOWING QUESTIONS IN YOUR STATEMENT:

1. When was it first known that the student would not complete the thesis on time?
2. Has the student completed the research results and analysis?
3. How many chapters are there in the thesis?
4. How many are completed?
5. How many are in draft form?
6. Please provide a brief statement outlining the reason for the extension.
7. How often do supervisory meetings take place?
8. How long will revision take?
9. Please provide a revised timetable of the study period.
10. Does the student require extra support, e.g. proofreading or computer training, which may help to speed up the process?
11. What is the new anticipated date to submit thesis?

Note: Students must also provide a letter of approval from their home employer supporting the additional time required (not necessary for Open category recipients).

SUBMIT RESPONSES IN WRITING TO:
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