REQUEST FOR TUTORIAL ASSISTANCE

The following sponsored student requires tutorial assistance:

by accessing Supplementary Academic Support (SAS) funding. SAS is a funding entitlement under the Australia Awards Scholarships program for additional individual assistance (such as private tutoring or mentoring) where the additional support cannot be provided through Curtin’s normal academic support mechanisms.

Student number: ___________________________ Student name: ____________________________________________

Subject: ______________________________________________________________________________________

Number of hours required: ___________ Tutor’s hourly rate: ______________________________

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TUTOR to complete:

Tutor’s name: __________________________________________________________________________________

Address: ______________________________________________________________________________________

Tel: _______________ Tel: ___________________________

Email: ______________________________________________________________________________________

Educational status: 

☐ Undergraduate student ☐ Graduate student ☐ Other: __________________________

☐ Curtin tutor/lecture ☐ Postgraduate student

Curtin staff ID number (if applicable): ___________________________ Signature: __________________________

Payment arrangements – please select an option:

☐ Tutor’s bank account ☐ Tax Invoice will be provided for the following ABN: __________________________

☐ internal journal transfer to department cost centre: __________________________ contact: __________________________

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SCHOOL/DEPT to complete - the above tutor is recommended by:

Full name: __________________________________________________________________________________

Position held at Curtin: ☐ Tutor/lecturer ☐ Course coordinator ☐ Other: __________________________

☐ Supervisor ☐ ISSU

Student is committed to their studies: ☐ Yes ☐ No

Student is capable of succeeding in their course: ☐ Yes ☐ No

Tel: ___________________________ Signed: ___________________________ Date: __________________________

PLEASE SUBMIT THIS FORM TO:

International Sponsored Student Unit (ISSU), Curtin International (Building 102), GPO Box S1512, Perth WA 6845

Email: issu@curtin.edu.au Tel: +61 8 9266 2437

ISSU OFFICE USE ONLY

☐ Assistance Approved ☐ AAS/ACIAR ☐ OTHER: __________________________

Signature: ___________________________ Date: __________________________

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